**standard 2**

procedures for responding to child protection suspicions, concerns, knowledge or allegations

**guidance for indicator 2.1**

**2.1A Template 2 : Template Letter to DDF for Referring Sexual Abuse Allegations Against Clerics who are not Deceased**

Promoter for Justice

Dicastery for the Doctrine of the Faith Palazzo del Sant’Uffizio

00120 Città del Vaticano

Your Excellency

This is to advise you, in line with Article 26 of the Vademecum, 2020, that I have received an allegation of child sexual abuse on [INSERT DATE].

The allegation relates to Father [INSERT NAME] who was born on [INSERT DATE OF BIRTH]..

The allegation was received from [INSERT NAME OF PERSON WHO RECEIVED THE ALLEGATION] and states that on [INSERT DATE] Father [INSERT NAME OF RESEPONDENT]

sexually abused them.

I have reported the allegation to the Police and civil authority agencies in this jurisdiction. I have also reported the matter to the National Board for Safeguarding Children in the Catholic Church (without identifying information, in line with data protection legislation)

Fr [INSERT NAME] is alive and as active investigations are in process restrictions have/have not [DELETE AS APPROPRIATE] been placed on his public ministry.

I will notify you further once the preliminary investigation under canon 1717 is complete.

Yours Sincerely

[INSERT SIGNATURE OF CHURCH AUTHORITY]

OCT 2022 |